

# LORI ANN CURLEY

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## Education

2003-2005  
1997-2000 &  
1990-1991  
1987-1990

### **The Graduate School, United States Department of Agriculture**

*Basic Indexing* Course through Distance Education

### **University of Wisconsin-Madison, Bachelor of Arts**

Major: English with Emphasis in Creative Writing, Degree Conferral Date: August 2000

### **University of Wisconsin-Platteville**

Majors: English, Communication with Emphasis in Publishing

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## Work Experience

2008-Present

### **Department of Safety and Professional Services, Division of Board Services formerly Department of Commerce, Division of Safety and Buildings, Madison, WI**

*Communication Specialist-Senior*

Write technical building, safety and health codes in coordination with Program Managers and citizen advisory councils and in conformance with established format standards for Wisconsin codes and statutes. Provide electronic and paper communications services and materials, including on-going regular communications plans, and promotional educational campaigns in differing markets. Using various media, write, edit, and publish communications reaching large statewide and national audiences.

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2003-2008

### **State of Wisconsin Legislature, Legislative Reference Bureau/Reviser of Statutes Bureau**

*Publications Editor 3* Madison, WI

Edited, proofread and entered copy from the State Statutes and Administrative Code to conform with Acts of the Wisconsin Legislature and State departmental agencies.

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2000-2003

### **University of Wisconsin-Madison, Office of the Secretary of the Faculty, Madison, WI**

*Program Assistant 2*

Produced publicity, specifically posters, brochures, announcements, press releases and website for the Hilldale Lectures and other activities. Updated database and generated reports. Assisted in the preparation and distribution of documents, faculty meeting agendas, and other materials. Assisted staff in a support capacity.

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1996-2000

### **University of Wisconsin-Madison, Anthropology, Madison, WI**

*Program Assistant 2/Undergraduate Coordinator*

Edited departmental section of the *Timetable* each semester. Edited *Majoring in Anthropology* booklet and created a manual to assist faculty in advising undergraduate students. Created and maintained the department's website. Assisted department in a support capacity.

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1993-1996

### **Wisconsin Council on Developmental Disabilities**

*Word Processing Operator 2/Information Specialist*

Typed and formatted reports, designed flyers, created charts and graphs using spreadsheet program, created and maintained databases, edited, designed layout for and proofread various publications, created and sent mailings, Local Area Network (LAN) administrator, arranged computer upgrades. Assisted Council staff in a support capacity.

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## Indexing Experience

*Queequeg's Coffin* by Professor Birgit Brander Rasmussen published by Duke University Press (2011)

*The Many Meanings of Poverty* by Professor Cynthia Milton for Stanford University Press (2007)

*Violence Over the Land* by Professor Ned Blackhawk for Harvard University Press (2006)

*Monte Cook's Ptolus: City by the Spire* for Malhavoc Press (2006)

*Kobolds Ate My Baby Super Deluxx Edition* for 9<sup>th</sup> Level Games (2005)

*Monte Cook Presents: Iron Heroes* for Malhavoc Press (2005)

*Monte Cook's Arcana Evolved* for Malhavoc Press (2004)

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## Writing Experience

*What the Customer Wants: Indexing* article for *Games Quarterly Catalog* (2006)

*The Lady Gamer*, staff writer (2005-2006)

*What? An Index?* article for *Games Quarterly Magazine* #3 (2004)

Heroic Stories #390: "The Pie" (2003)

Virtual Gen Con 2001: Gen Con 101 Series (2001)

<http://www.BuffyGuide.com>: select fifth season episode synopses (2000-2001)

Virtual Gen Con 2000: D&D Ball (2000)

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## Publishing Experience

*The Lords' Herald*: The Newsletter of the Lord Family (2004-2006)

Creator, publisher, editor, and webmistress.

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